

Mandatory Disclosure

1	AICTE File No.	F.No.PG/MBA/KER/2005/11
	Date and Period of last approval	August 23, 2010 Period of last approval – 2010-11
2	Name of the Institution	Marthoma College of Management and Technology
	Address of the Institution	Asramam Campus
		Perumbavoor
		Ernakulam District
	City & Pin Code	Ernakulam, 683542
	State / UT	Kerala
	Longitude & Latitude	76° 24 E and 10° 07' N (Aluva – Nearest town, 15 kilometers west of Perumbavoor)
	Phone number with STD code	0484-2592677, 093886 16626
	FAX number with STD code	0484-2592677
	Office hours at the Institution	8.30 am – 5.00 pm
	Academic hours at the Institution	8.30 am – 5.00 pm
	Email	info@mcmat.org
	Website	www.mcmat.org
	Nearest Railway Station (dist in Km)	Aluva, 15 Kilometers
	Nearest Airport (dist in Km)	Cochin International Airport Limited (CIAL), 15 Kilometers
3	Type of Institution	Govt / Govt aided / University Dept / Deemed- Univ / Private – Self Financed
	Category (1) of the Institution	Non Minority / Minority

	Category (2) of the Institution	Co-Ed / Women only
4	Name of the organization running the Institution	Society / Trust / PPP Mar Thoma Evangelistic Association Society (MTEA Society)
	Address of the organization	MTEA Society
		SCS, Thiruvalla
	Registered with	District Registrar (GL), Pathanamthitta Registrar of Societies – Travancore-Cochin, Literary, Scientific, Charitable registration act of 1955 – No.12
	Registration date	20 October, 2004 Reg. No. P-459/04
	Website of the organization	www.marthomaevan.org
5	Name of the affiliating University	Mahatma Gandhi University
	Address	Priyadarshini Hills P.O., Kottayam - 686560
	Website	www.mguniversity.edu
	Latest affiliation period	Affiliation order dated 16/11/2005
6	Name of Principal / Director	Dr. Rajan Varughese
	Exact Designation	Director & Principal
	Phone number with STD code	0484-2403900, 094471 40390
	FAX number with STD code	0484-2403900
	Email	sararajan@vsnl.net
	Highest Degree	Ph.D.
	Field of specialization	Statistics

7	Governing Board Members	Annexure 1
	Frequency of meetings & date of last meeting	3 meetings in a year. Date of last meeting : 24/01/2011
8	Academic Advisory Body	Annexure 2
	Frequency of meetings & date of last meeting	Twice in a year. Date of last meeting : 24/01/2011
9	Organization Chart	Annexure 3
10	Student feedback mechanism on Institutional Governance / faculty performance	Annexure 4
11	Grievance redressal mechanism for faculty, staff and students	A special committee is constituted for handling the Grievance redressal issues of students. Members: Prof. P.A. Habeeb Rahiman Mr. Sunil Varghese Mrs. Deepa Babu K.G. Governing Council handles the grievance redressal mechanism for faculty and staff members.
12	Name of the Department	Management
	Course	MBA
	Level	UG / PG
	1 st year of approval by the council	2005
	Year wise Sanctioned Intake	Annexure 5
	Year wise Actual Admissions	Annexure 6
	Cut off marks – General quota	MAT Composite Score minimum 400.5 or above and Qualifying exam results as per University

		norms.
	% Students passed with Distinction	2006-08 Batch Nil 2007-09 Batch 5% 2008-10 Batch - Details of marks from M.G. University awaiting
	% Students passed with First class	2006-08 Batch 38% 2007-09 Batch 60% 2008-10 Batch - Details of marks from M.G. University awaiting
	Students Placed	Annexure 7
	Average Pay package, Rs./Year	2006-08 Batch Between Rs. 2 lakhs – 3 lakhs 2007-09 Batch Between Rs. 2 lakhs – 3 lakhs 2008-10 Batch Between Rs. 2 lakhs – 3 lakhs
	Students opted for Higher Studies	2006-08 Batch Less than 5 2007-09 Batch Less than 5 2008-10 Batch Less than 5
	Accreditation status of the course	Accredited / Provisionally Accredited / Non Accredited / Not eligible yet The institution is going for NAAC and NBA accreditation after the passing out of 3 batches.
	Doctoral Course	Yes/No
	Foreign Collaboration, if any	No
	Professional Society Memberships	Kerala Management Association
	Professional activities	Management Development Programmes
	Consultancy activities	MOU with NeST, Cochin on training in Business Communication, Marketing consultancy for Brown chain of Restaurant, Cochin

	Grants fetched	Nil
	Departmental Achievements	Students of the College secured prizes in Inter-Collegiate competitions.
	Distinguished Alumni	Alumni yet to occupy distinguished positions.
13	Name of Teaching Staff	Annexure 8
	Designation	-Do-
	Departments	-Do-
	Date of joining the Institution	-Do-
	Qualifications with Class / Grade	UG PG PhD
	Total Experience in years	Teaching Industry Research
	Papers published	National International
	Papers presented in Conferences	National International
	PhD Guide? Give field & University	Annexure 8
	PhDs / Projects Guided	PhDs Projects at Masters level
	Books Published / IPRs / Patents	Annexure 8
	Professional Memberships	-Do-
	Consultancy Activities	-Do-
	Awards	-Do-
	Grants fetched	-Do-
	Interaction with Professional Institutions	-Do-
14	Admission quota	As per Government and University norms. Sixty five percent of the seats are filled on General Merit and 35 percent filled by candidates belonging to the following communities in

		<p>accordance with the rules in force.</p> <p>SC/ST 10% (8+2)</p> <p>Ezhava/Thiyya/Billaya 9%</p> <p>Muslims 8%</p> <p>LC other than Anglo Indian 2%</p> <p>Other backward Hindus 5%</p> <p>Other backward Christians 1%</p>
	Entrance test / admission criteria	<p>Management Aptitude Test (MAT) of All India Management Association, CAT , XAT or test conducted by competent University authorities.</p> <p>Admissions based on Group Discussion, Personal Interview, Academic Qualification and MAT Score.</p>
	Cut off / last candidate admitted	50% marks for qualifying examination and MAT Composite Score 328
	Fees in rupees	Annexure 9
	Number of Fee Waivers offered	Nil
	Admission calendar	September, December, February and May MAT Examinations
	PIO quota	Yes/ No
15	Infrastructure information	Excellent Infrastructure exclusively made available for the MBA programme.
	Class room / Tutorial Room facilities	Annexure 10
	Laboratory details	Annexure 11
	Computer Centre facilities	Annexure 12
	Library facilities	Annexure 13
	Auditorium / Seminar Halls / Amphi	Annexure 14
	Cafeteria	Annexure 15

	Indoor Sports facilities	Chess
	Outdoor Sports facilities	Shuttle-Badminton
	Gymnasium facilities	Nil
	Facilities for disabled	Ramp
	Any other facilities	<p>Annexure 16</p> <ul style="list-style-type: none"> • Digital Campus • LCD projectors in all classes and Conference halls • Photostat machine • Reception • Rest room for boys • Rest room for girls • Generator • Refrigerator • Coffee vending machine • Water cooler • Cook House • College Van
16	Boys Hostel	Annexure 17
	Girls Hostel	Annexure 18
	Medical & other Facilities at Hostel	First Aid facilities
17	Academic sessions	June - May
	Examination System, Year/Sem	Semester system with 40 percent continuous internal assessment.

	Period of declaration of results	As published by the University. College evaluation results are published within a week.
18	Counseling / Mentoring	Tutor-ward system. Mentoring using senior executives of leading industries. A counselor is appointed.
	Career Counseling	Career counseling by Placement Advisory Board. Personal counseling by Chaplain, a trained counselor.
	Medical facilities	First Aid facilities provided. Services of Medical officers available from the M.V.J.M. Hospital, Taluk Govt. Hospital and Lakshmi Hospital, Perumbavoor.
	Student Insurance	Nil
19	Students Activity Body	Students union
	Cultural activities	Yes
	Sports activities	Facility shared by sister institution in Asramam Campus
	Literacy activities	Economic Times in Campus club
	Magazine / News letter	McMatian Journal of Management Marketing journal Online publication of HR and Finance journals
	Technical activities / Tech Fest	Event Management training Management Fest – Fratres Paper presentation, Cross Fire Debate Competition and Quiz contest
	Industrial Visits / Tours	Two times in a year

	Alumni activities	Annual get together
20	Name of the Information Officer for RTI	Mr. Vimal Kumar T.V. Ms. Sabitha S
	Designation	Administrative Officer / Faculty in charge
	Phone number with STD code	09447815737 09388616626
	FAX number with STD code	0484-2592677
	Email	vimal5819@gmail.com